

OL Files
263-1

20 May 1987

MEMORANDUM FOR: Chief, Safety Division, OMS

STAT FROM:

[redacted]
Chief, New Building Project Office, OL

SUBJECT: New Headquarters Building Emergency Evacuation Plan

1. The New Building Project Office (NBPO/OL), has recently tasked the Facilities Management Division (FMD/OL), to develop a corridor/room number identification system for the New Headquarters Building (NHB). Plans are to continue the existing Headquarters building "alpha" corridor identification system in the NHB. Our goal is to have signs made and installed prior to planned initial occupancy of the NHB in January 1988.

2. In concert with this project, it is requested that Safety Division develop an emergency evacuation plan for the NHB, and determine the design, quantity, and placement of appropriate signs for emergency evacuation. This effort should be coordinated with [redacted] FMD/OL on [redacted]

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3. This office can assist you with prints of floor plans. If you have any questions, please call me on [redacted]

STAT OL/NBPO [redacted] bp:20May87

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